

Institution Innovation Council

Guidelines for registration

For any clarification regarding pre and post-registration, kindly e-mail to us at: elangovan.kariappan@aicte-india.org or contact Mr. Shubham Rana - +91 7060712301 or +91 11 29581332 or Dr. Elangovan Kariappan - +91 9686637128.

Note: The last date for online registration and submission of application for Ministry of HRD's Institution Innovation Council is **30th October, 2018**. Please complete your application procedure at the earliest (preferable before 26 October 2018) in order to avoid failure due to network congestion on the deadline.






1. Please click on the link: <https://www.facilities.aicte-india.org/IC/iic.html>
2. Please click on :

Register Your Council

3. Now, enter the President's credentials for registration. If any change is required in President's credential, write an e-mail to us:

Registration

(to be done by President of IC)

	Dr. Elangovan Kariap
	elangovan.kariappan
	9686637128



Close

Proceed



4. Add institute details:

Add Institute Details

Q1) Technical ▼

Q1)a. AICTE Approved Technical Institutes ▼

Q2) Is AICTE approved? : Yes No

Q2)a. Institute Name

This field is required.

Q2) b. -- Select State -- ▼

Q2)c. Institute City

Q2)d. Institute Address

Q2)e. Institute Pincode

Q3) Name of the Director/Principal

Q4) Name of the Contact Person

Q5) Website

Q6) Please furnish following details related to your Institute:

Incubation Center
 Research Park
 NIRF Ranking
 NBA Accreditation
 NAAC Accreditation
 TEQIP-III
 None

Q7) Enter the NIRF Ranking/Band

Q8) Enter the Number of NBA Accredited Courses (for eg. 3)

Q9) Enter Live NAAC Grade

Close Add

5. Now, add all the member details, starting from **President** to **Technical Expert** from **nearby industry (mandatory fields)**

Add Members

+	President(Senior I ▾)
👤	Dr. Elangovan Kariappan
✉	elangovan.kariappan@
📞	9686637128
🏠	Organization
👔	Designation
📄	Stream
🎓	Select Educationa ▾
✍	Aadhar Number

Close Add

These entries are uneditable.
The entries used while registration will be defaulted here. If still you require some changes, kindly mail to us.

Not mandatory



6. Now add student details (make one student as coordinator by choosing 'Yes' and for remaining, choose 'No')

Add Students

	Name
	Email
	Mobile
	Institute
	Semester (Eg.2)
	Stream
	Select Education ▼
	Select Student Cc ▼

Close

Add

Frequently Asked Questions

1. How to register with the MHRD's Institution Innovation Council (IIC)?

Please follow the link on <https://www.facilities.aicte-india.org/IC/iic.html> and click on **Register Your Council** button. If already registered, please login your credentials for adding further details by clicking on **Login to add more details**.

2. How can I clear the cache from browser?

While using **Chrome, Internet Explorer 7** or above versions, press **Ctrl+Shift+Delete** to clear the cache. While using Mozilla Firefox, go to Menu->History->Clear History.

3. What are the necessary details required for registration?

Name, Email ID, Mobile number and Password

4. Who is the authorized person to register the institution under the Institution Innovation Council (IIC)?

By default, the registration is done on account of the President (who is also a senior faculty of the institution) on behalf of the IIC.

5. While entering/adding the member details of IIC, I am not able to change/edit President (Senior Faculty 1) details?

While registration, the default member is taken as President. Since the details of institution, login credentials and underlying member details are linked to the email mentioned during registration, it is advisable to start the registration of IIC with President's details.

6. Is it necessary for all members under Institution Innovation Council (IIC) to enter their details?

Yes. It is mandatory for all the members under IIC to fill in their details in order to complete the registration process.

7. Are the details for Alumni entrepreneur and Patent expert mandatory for registration of Institution Innovation Council (IIC) to be successful?



No. They are optional. While filling up the MHRD's IIC declaration form, the same may be updated later.

8. Is the detail for Technical Expert from nearby industry mandatory for registration of Institution Innovation Council (IIC) to be successful?

Yes. One Technical Expert from nearby industry is mandatory for registration of Institution Innovation Council (IIC) to be successful.

9. Are the details of representatives from nearby Incubation Centres mandatory for registration of Institution Innovative Council (IIC) to be successful?

Yes, you may consider representatives from the following Incubation Centres: DST-Technology Business Incubator (TBI), DST-Innovation Entrepreneurship Development Centre (IEDC), MSME Business Incubation Centre, Bio-NEST, State Government supported Incubators, AICTE supported EDC and any other incubation centres etc.

10. Is PID mandatory for registration?

If the institute is registered and approved by AICTE, PID is mandatory for registration. In other cases, it is not needed. In order to get the appropriate PID of the institution, kindly click on "**Click here for PID**" (just above the question 2 in Add Institute Details of registration form).

11. Is Aadhaar Number mandatory for adding details of other members?

No

12. Is Aadhaar Number mandatory for adding details of student members?

No

13. Is MHRD Institution Innovation Council IIC's declaration form mandatory?

Yes. The declaration form has to be downloaded, filled with all the details of the Institution Innovation Council (IIC) members and attested with the Signature and Seal of Principal/Dean/Director/Vice Chancellor of the institution. Then it should be uploaded on the website.



14. Should we send the MHRD IIC declaration form in hard copy?

No. Please do **NOT** send the declaration form in **hard copy**.

15. Can I re-register with the same email id in the Institution Innovation Council (IIC) registration? -

No

16. Can I use the same mobile number previously used for registration to re-register for the Institution Innovation Council (IIC)?

Yes

17. How are the activities under Institution Innovation Council (IIC) will to be executed?

The guidelines for Institution Innovation Council (IIC) activities will be uploaded online on a regular basis.

18. What is the deadline for registration and submission of declaration form?

30th October, 2018 (You are advised to upload the documents well before deadline in order to avoid the last minute bottlenecks)

19. Even after filling and adding all details through Add Member Details button of the IIC portal, I am seeing error message of 'Add all member details to complete the registration'. What should I do?

Kindly make sure that the President's (Senior Faculty 1) details like **Organization, Designation, Stream and Educational Qualification** are complete.

20. We don't have an incubation center facility / not able to identify nearby our institute. Whom should I approach?

In such cases, an expert having minimum experience of 10+ years in entrepreneurship or innovation or incubation or startups or patents may be included as an alternative to representative from nearby incubation center.

For any further additional information, please feel free to reach out to

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